



Ref. No.SPAV/Estt./Duties/40/2021-22/Vol-II

04th February, 2022

OFFICE ORDER

In supersession of all earlier orders issued with regard to Guest House, Emp. Id: 399130030 Shri P. Pramod, Assistant Engineer cum Project Officer is nominated as Guest House Incharge in addition to his duties. He will look after all the activities related to Guest House such as accommodation, hospitality, and upkeep of Guest House, including sanitation, electrical fittings and day to day maintenance in coordination with other sections/departments and will report to the Registrar.

Further, the AEPO and Jr. Engineer (Civil) and Jr. Engineer (Electrical) will function from cubicles allotted to them in Administrative Block at 1st Floor.

This issues with the approval of the Competent Authority and comes into force with immediate effect.

K.V.Uma Maheswara Rao
Registrar

To

1. Shri P Pramod, Assistant Engineer cum Project Officer
2. Shri N. Rajeev, Junior Engineer (Civil)
3. Shri M. Gopinadh, Junior Engineer (Electrical)

Copy:

1. PS to Director for kind information to Director I/c
2. All HOD's/Deans, Chairperson-CDC
3. Dr. P Shiva Prasad, Assistant Professor] to handover the charge to Shri P.Pramod, AEPO
4. Ms. Naina Gupta, Assistant Professor,
5. Ms. Ekta, Assistant Professor,
6. Assistant Registrar (Admn.)/Stores
7. Office Order file
8. Notice Board